

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **November 14, 2016** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 6:32 p.m.

Present BOE Members:

***Lynn O'Kane
Christine Panka
Duane Rogers
Devan Toberman
Nick Gilberts
Cassie Hubanks***

Absent BOE Members:

Kyle Kozelka

- II. PLEDGE OF ALLEGIANCE
- III. ADOPTION OF AGENDA

Motion by Nick and seconded by Duane to accept agenda; passed unanimous with all in favor.

- IV. SPECIAL GUEST SPEAKERS: HSR Associates will provide a project update to discuss schedule, bid process, etc.
 - A. 11-28: School Board Special Meeting: HSR to present building addition plans; School Board will review and make recommendations on any revisions:

Post for 11/28/2016 5:00 pm Special Board Meeting, possible location in second floor meeting room at City Hall, Christine will make arrangements

- B. 12-12: Regular Board meeting – approve final bid documents

- C. 12-12 through 12-15: HSR to incorporate Board comments from 12/12
- D. 12-15: HSR to send documents out to bid

Brad Simonsen from HSR gave update

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

B. Approval of Minutes

1. 10.10.2016 Finance Committee Meeting
2. 10.10.2016 Regular Board Meeting
3. 10.24.2016 Annual Budget Meeting
4. 10.24.2016 Policy Committee Meeting
5. 10.24.2016 Building and Grounds Committee Meeting
6. 10.25.2016 Professional Educator Compensation Meeting
7. 10.25.2016 Special BOE Meeting

C. Personnel

1. Approval

- a) Aaron Amundson 7 BBB Coach
- b) Vicki Scott 7 BBB Coach
- c) Doug Rogers MS/JH Wrestling Coach
- d) Brittany Wallace BAK Aide
- e) Ben Harris 6 BBB Coach
- f) Michael Kellogg 8 BBB Coach
- g) Brandie Myhre Sub Teacher
- h) Amber Narvaez Gymnastics Coach

2. Resignation

- a) Amanda Wagner Fall Cheerleading Coach
- b) Patricia Prochaska Teacher Aide
- c) Michael Rogge BV Football Coach

D. Youth Options (if any)

Motion by Lynn and second by Devan to accept consent agenda items; passed unanimous with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS (These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 11/28/2016 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
2. 11/28/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
3. 12/12/2016 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
4. 12/12/2016 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
5. Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
6. 12/12/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room

B. Information Items

1. 12/23/2016 Deadline for Incumbents to File Notice of Non-candidacy (5:00 p.m.)
2. 1/3/2017 Candidate Deadline for Filing All Documents Needed to Establish Eligibility to Appear on the Ballot (5:00 p.m.)
3. 1/9/2016 Drawing of Lots for Ballot Order; Certify Ballot Eligibility to County Clerk(s)
4. 1/18/2017-1/20/2017 96th WI State Education Convention 2017 Milwaukee
5. 2/23/2017 WASB 2016 Legal & Human Resources Conference Wis Dells

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

1. Community Connections and Celebrations
 - a) Bridgeport Fire Department allowed 4th graders to go to the smokehouse
 - b) PdC Fire Department did a puppet show for the 2nd & 3rd graders
 - c) Officer Teynor and Officer Abram did ALICE training with the 2nd - 8th staff
 - d) PTO paid for a Red-tailed Hawk to be mounted for Mr. Seamans' Classroom. It was electrocuted on our family farm and a permit was given by the WDNR for our school to possess it.
 - e) PdC Fire Safety Poster Contest involves our students, BAK, the k-8 art dept. and the fire dept. Several years in a row we have had state winners from this contest
 - f) Courier covering Mr. Rabbitt's election lesson:
<http://www.guttenbergpress.com/articles/2016/11/07/seventh-graders-emerged-mock-election-campaign>
 - g) Sgt. Teynor came to visit 8th grade Dev. Guide for drug and alcohol talk and to check out the drunk goggles.
 - h) 2 bike winners from the Fire Prevention Week, Brendon Connor and Emily Luedtke; Wal-Mart donated the bikes

- i) 2nd grade spread a little Halloween-joy by trick or treating at Bluff Haven
- j) Mrs. Kirchman's class sending Thanksgiving letters to U.S. Marine Corps members stationed in Japan
- k) The "Treats for Troops" donated by our 2nd - 4th students for Operation Gratitude (Students brought extra Halloween candy and gave it to the troops)
- l) Mrs. Kirchman's class Video calling with Virginia partner class using Google Hangout to discuss thoughts, comments, and questions about the book, Orbiting Jupiter
- m) Congratulations to Piggly Wiggly and Thank you for supporting special needs youth. The Department of Workforce Development (DWD) presented the Exemplary Employer Award to Zinkle's Piggly Wiggly on Wednesday, October 26. Zinkle's Piggly Wiggly was honored for their efforts to recruit and hire job seekers with disabilities.
- n) Twelve Sr. High students attended Program Shadows at Southwest Tech in the following areas: Nursing/Childcare, Paramedic, Culinary Arts, Cosmetology, Computer tech/Web design, Accounting, Welding, and Mechanic
- o) Intervention Center had over 50 students eligible for the "C" party after 1st term grades.
- p) Thank you to the Kiwanis Club for reaching out be a part of the Autism Spectrum iPad Project.

IX. OLD BUSINESS (action if appropriate)

- A. Possible Class Night change to Senior Awards Dinner

Bring back on agenda for next month

- B. Site administrator contracts

Bring back on agenda for next month

- C. Fresh Fruits and Vegetables Program-BAK

Update; BAK has continued the program with donations, \$5130.00 raised so far.

- D. Personalized Learning Center Discussion

Mr. Liddell presented on the idea; location is important.

Motion by Nick and second by Duane to pursue a Personalized Learning Center for 2017-2018 with the final plan to be approved later; passed unanimous with all in favor.

- E. Policy Committee recommendation to hire WASB to write a policy for Fundraising and Naming Rights Policies; link for documents:

https://drive.google.com/drive/u/0/folders/0B_-5T0bR06MjOEEdEdUJ4VvkZtUTQ

Bring back on agenda for next month

- X. NEW BUSINESS (action if appropriate)
 - A. Any items removed from Consent Agenda for further discussion
 - B. Chelsea White Professional Development (action may be taken after closed session)
 - C. Purchase 2-10 Passenger Vans

Motion by Christine and second by Duane to purchase 2 vans at \$25,654.00 each from Blackhawk Motors per the RFP; passed unanimous with all in favor.

- D. Inspection on bleachers and other machinery: \$8,418.00 of work needs to be done; Recommendation to enter into 5 year plan with BR Bleacher for about \$15,000.00 and do the initial \$8,418.00 work that needs to be done this summer.

Motion by Lynn and second by Nick to approve both sections of the BR Bleacher contract; passed unanimous with all in favor.

- E. Grants & Donations read into record and approved (if any)
 - 1. Ashbacher Building Supplies, \$500 for winter clothing needs at B.A. Kennedy
- F. Student Travel (if any)
- G. Committee Meeting Reports by Board members (action if appropriate)
 - 1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
 - a) October PdC EDC meeting
 - 2. Policy Committee
 - a) Naming rights/fundraising policy
 - b) 5 yr. Survey of Pupil Non-discrimination
 - c) Wellness Policy
 - 3. Building & Grounds
 - 4. Finance
 - 5. Legislative Advocacy
 - a) Professional Standards Council
 - b) New State Budget Process begins in January 2017
- H. Parking Lot (FROM PAST MEETINGS-items that arise during the meeting that aren't on the agenda, but which may need follow-up)
 - a) Superintendent Search Process
- XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Individual request to clarify position and associated compensation level
- B. Overtime rules and how it affects individual employees
- C. Chelsea White Professional Development
- D. Individual employee request on individual schedule
- E. A specific individual employee employment issues and program effects

Motion by Lynn and seconded by Cassie to go into closed session at 9:15 p.m . Passed unanimously with all in favor.

Present BOE Members:

YES: Lynn O’Kane

YES: Christine Panka

YES: Duane Rogers

YES: Devan Toberman

YES: Nick Gilberts

YES: Cassie Hubanks

Absent BOE Members:

Kyle Kozelka

XII. RETURN TO OPEN SESSION

Motion by Devan and seconded by Lynn to return to open session at 9:57 p.m.; passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

Motion by Nick and second by Duane to enter in a five year pd contract; passed unanimous with all in favor.

XIV. ADJOURNMENT

Motion by Christine and seconded by Lynn to adjourn meeting at 9:57 p.m. Passed unanimously with all in favor. Meeting Adjourned.


President

Notes taken by Drew Johnson

